



**SREENIVASA INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES
(AUTONOMOUS)**

Dr.D.K.Audikesavulu Marg, Murukambattu, Chittoor - 517 127.

SITAMS/AC/Minutes/2023-24/01

Dt.11.10.2023

**MINUTES OF THE MEETING OF THE ACADEMIC COUNCIL HELD ON
7th & 11th, OCTOBER, 2023**

The Meeting of Academic Council, SITAMS, held at 03.00P.M, through hybrid mode (Online and Physical).

Members Present:-

1	Dr.N.Venkatachalapathi, Principal, SITAMS	Chairman
2	Dr.V.Sumalatha, Director, Academic & Planning, JNTUA	Member, University Nominee
3	Dr.E.Keshava Reddy, Director of Evaluation, JNTUA	Member, University Nominee
4	Dr.B.Eswara Reddy, Director, Research and Development, JNTUA	Member, University Nominee
5	Dr.R.V.S.Satya Narayana, Professor & Principal, S.V. University, Tirupathi	Member, Outside Expert
6	Sri S.Jaffar Hussain, Head, GMMCO Power Ltd., Chennai	Member, Outside Expert
7	Dr.K.L.Narayana	Special Invitee
8	Sri U.Anand Anil, HOD, Civil	Member
9	Sri N.Sathish Kumar, HOD, Mechanical	Member
10	Dr.V.Maheswari, HOD, EEE	Member
11	Dr.S.Vijayakumar, HOD, ECE	Member
12	Dr.M.Arthi, HOD, CSE (AIML)	Member
13	Dr.R.Madonna Arieth, HOD, CSE (AI)	Member
14	Sri A.Srinivasan, HOD, CSE (DS)	Member
15	Dr.U.Balakrishna, HOD, S&H	Member
16	Dr.M.Kalpana Devi, HOD, MCA	Member
17	Dr.K.Sudarsan, HOD, MBA	Member
18	Dr.S.Rajesh, Controller of Examinations	Member
19	Sri R.M.Sulthani, Placement Officer	Member
20	Dr.K.Gopi, IQAC Coordinator	Member
21	Dr.H.Umamaheswari, R & D Coordinator	Member
22	Sri M.E.Palanivel, AICTE Coordinator	Member
23	Dr.M.Saravanan, I/c HOD, CSE & Dean Academics	Member Secretary

Members Not present:-

1	Sri I.B.K.Moorthy	Member, Outside Expert
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On 7th October 2023 @ 3.00PM, Dr.N.Venkatachalapathi, principal, SITAMS, Welcomed all the members of the Academic Council, introduced the members and presented the agenda of the meeting.

After the presentation, members felt,

1. The experts in the subject from outside the institution for BOS of various departments have to be approved by Academic Council.
2. Only after the approval of BOS Subject Experts by the Academic council, the BOS meetings have to be conducted for approving R23 Curriculum and syllabi.
3. Academic Council meeting has to be conducted once in six months as per UGC guidelines.

Hence, the meeting is rescheduled to 11.10.2023 to meet the suggestions given by Academic council.

On 11th October 2023 @ 3.00PM, Dr.N.Venkatachalapathi, Principal, SITAMS, Welcomed all the members of the Academic Council, introduced the members and presented the agenda of the meeting.

Item No 1: Implementation report on the minutes of the last meeting of the Academic Council held on 08.11.2022

Member Secretary appraised the members about the previous Academic council meeting held on 08.11.2022 and presented the action taken.

1. Analysis and Inference report of the data instead of data alone, which helps the members to suggest and guide for the further improvement.

Action taken: The suggestions are implemented in the present academic report.

2. The Research Policy Document of the institution for approval. This facilitates incentives to faculty & Students to their research publications, patents and other achievements

Action Taken: Prepared & Presented the Draft Research policy document

Dr.B.Eswara Reddy, University Nominee, suggested the following:

- a. To have a single Research Executive Committee instead of separate Research committee for Faculty and Students.
- b. To appoint External Member with good research background from reputed institutes like IITs, NITs or Government Universities as Chairman of Research Executive Committee.
- c. To verify UGC guidelines for acceptance level of plagiarism, 20% to 25% only.
- d. To make plagiarism check mandatory for all PG thesis.
- e. To check and use proper plagiarism software.
- f. To provide incentives to faculty, attending quality conferences like IEEE, Springer, etc...
- g. To present Research policy document to the newly formed Research Executive Committee and based on their suggestions, modify the proposed draft and submit the final version to Academic Council members for approval.

3. Faculty performance must be categorized under contributed and not-contributed so that it's easy to analyze and take necessary action to ensure everyone to contribute for the growth of the institute.

Action taken: Faculty Performance Report is collected and presented the analysis report University Nominee suggested the following:

- a. To recruit faculty with good research background in all departments, especially for CSE and allied branches.
 - b. Motivate existing non Ph.D. faculty to register for Ph.D. immediately under any reputed Government Universities, IITs or NITs.
4. Activity planner: Choose the resource person, topic and their availability, to prepare the schedule.

Action taken: Presented the Activity planner with proposed resource person details.

5. NPTEL and other video lectures must be available for students to access in the campus.

Action taken: Created new facilities which include 30 new PCs for Digital library and increased the internet bandwidth to 1 GBPS. Motivated students to register for NPTEL and other online certificate courses. 362 students completed their online certificate courses and also 1259 students are certified under Microsoft Up-Skill program.

6. Ensure all students did their Internships, which is one of the essential requirement for better employment and suggested to sign MoUs with industries for students' internship.

Action taken: 580 students of II year B.Tech, 548 students of III year B.Tech and 74 students of MBA & MCA have completed their internship in the academic year 2022-23. 11 MoUs with industries and academic institutions are active for the academic year 2023-24.

7. Incentives to faculty & Students for their research publications, patents and other Achievements:

Action taken: The Governing Body, in its meeting held on 27.12.2022 had approved the quantum of incentives in the form of monetary benefit.

8. Training need be arranged for CSE and allied branch faculty to handle new courses.

Action taken:

1. Faculty Development program for CSE and Allied branch faculty members was conducted on "Recent Trends in advanced Artificial Intelligence and Machine Learning" during 15.05.2023 to 17.05.2023 &
 2. A workshop on "Research Strategies In AI" was conducted on 09.02.2023.
The feedback from the participants for the above programs were good.
9. Number of MOOC courses need be increased to an extent of 40%.

Action Taken: Included MOOC courses as the Fourth option under R20 Regulations and motivated students to do MOOC courses apart from curriculum requirement.

10. Due to technical issue in AV system, members experienced difficulty to listen and present their views during the conduct of meeting, hence advised to setup better system for smooth functioning of the meetings.

Action Taken: Internet speed increased to 1Gbps and Good AV system is established.

Item No 2: Academic Calendar 2023-24

Member Secretary presented the Academic Calendar of 2023-24, I & II semesters for I year B.Tech and I semester for II, III and IV year B.Tech, I & II MBA/MCA and I & II M. Tech programs for acceptance.

Item No 3: Report on Academic Activities 2022-2023

Members congratulated and suggested the academic heads on,

- o Placement Details: Mr.S.Jaffer Hussain, Industry member, suggested to consider courses like Principles of Management, TQM at the final year level and also introduce multidisciplinary courses in the curriculum to help the students employed in core companies. Member Secretary mentioned, in the present R23 curriculum, multidisciplinary courses were introduced. Dr.B.Eswara Reddy, University Nominee, suggested the principal to send the existing course structure to Mr.S.Jaffer Hussain for verification and suggestions.
- o Result Performance: Congratulated for achieving good percentage of results. Member Secretary highlighted the report in comparison with previous year's results and also mentioned the subjects Digital Logic Design in 2nd year and Numerical Methods and Probability Theory in 3rd years were the reasons for reduction in overall results.
- o Student Development Activities: Members appreciated the various Student Development Activities organized in the departments and also Student Development Activities attended in other institutions.
- o Faculty Development and Achievements: Members congratulated the FDPs organized and attended by faculty members in the core domains.
- o Faculty Publications and Research and Development: Members congratulated that good number of research publications made by faculty in indexed journals, conferences attended, Patents published, Books published and Research fund proposals.

Item No 4: To ratify the minutes of Internal Academic Committee Meeting Conducted.

Members suggested naming, "Sub-Committee" instead "Internal Academic Committee".

- a) Ratified the decision of Sub-Committee meeting held on 12.08.2023 regarding implementation of "Question Paper Moderation".

- b) After thorough verification of list of selected External Subject Experts under BOS, Dr.E.Keshava Reddy and Dr.B.Eswara Reddy, University Nominees suggested to strictly follow the norms of UGC to appoint Faculty in the cadre of Associate Professors or Professors from IITs, NITs or any government universities only. Also suggested to reconstitute the list of External subject experts and send the final list through mail to all Academic Council members for approval.

Item No 5: To ratify the minutes of BOS

- a) Member Secretary presented the Minutes of BOS meetings of all departments for approval of R23 regulations, Course structure and Syllabus. Only after the final list of faculty to the BOS is approved, and meeting is conducted, and minutes approved, the same for approval to be sent to all Academic Council Members. Also suggested to get approval for panel of question paper setters for the academic year 2023-24 along with R23 regulations, Course Structure and Syllabi.
- b) Member Secretary presented the Minutes of BOS of CSE (Data Science) and CSE (Artificial Intelligence) for R20 – III & IV year's course structure and syllabus. Ratified the minutes of BOS meetings of CSE (Data Science) and CSE (Artificial Intelligence) for R20 – III & IV years course structure and syllabus. Dr.B.Eswara Reddy, University Nominee suggested to keep all necessary documents with proper signature from all the members (Internal and External) or proof of Email approvals.

Item No 6: Any Other Items:

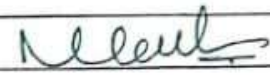


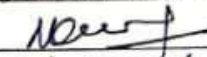
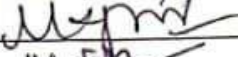
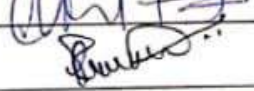
Member Secretary presented,

- i. The approval of Research Centre for department of ECE and thanked Dr.B.Eswara Reddy for the guidance and support to get the approval. University Nominee expressed his unhappiness of getting approval for only one department and insisted to prepare well to get research centre for all the departments by next academic year.
- ii. AICTE approval to increase the intake of CSE (Artificial Intelligence) from 90 to 120 for the academic year 2023-24.
- iii. 10 faculty members of our institute recognized as Research Supervisors for Ph.D. program for the academic year 2023-24 by JNTUA.
- iv. Scheduled to provide Placement Training to final year students on everyday basis, training test on every Saturday and external skill training two weeks per semester.

The Honorable members of the Academic Council expressed their appreciation for the activities and initiatives taken during the academic year 2022-23.

Meeting concluded with thanks from the Chairman, Academic Council SITAMS, to the members for their support & guidance.

SIGNATURES:

1	Dr.N.Venkatachalapathi	Chairman	
2	Dr.V.Sumalatha	Member, University Nominee	
3	Dr.E.Keshava Reddy	Member, University Nominee	Ej - ✓
4	Dr.B.Eswara Reddy	Member, University Nominee	
5	Dr.R.V.S.Satya Narayana	Member, Outside Expert	online Approval
6	Sri S.Jaffar Hussain	Member, Outside Expert	online Approval
7	Dr.K.L.Narayana	Special Invitee	
8	Sri U.Anand Anil, HOD, CIVIL	Member	U Anand Anil
9	Sri N.Sathish Kumar, HOD, Mechanical	Member	
10	Dr.V.Maheswari, HOD, EEE	Member	
11	Dr.S.Vijayakumar, HOD, ECE	Member	M.S.B
12	Dr.M.Arthi, HOD, CSE (AIML)	Member	Arthi
13	Dr.R.Madonna Arieth, HOD, CSE (AI)	Member	Madonna
14	Sri A.Srinivasan, HOD, CSE (DS)	Member	Arj
15	Dr.U.Balakrishna, HOD, S&H	Member	BK
16	Dr.M.Kalpna Devi, HOD, MCA	Member	Kalpadevi
17	Dr.K.Sudarsan, HOD, MBA	Member	K
18	Dr.S.Rajesh, COE	Member	S. Rajesh
19	Sri R.M.Sulthani, Placement Officer	Member	R.M.Sulthani
20	Dr.K.Gopi, IQAC Coordinator	Member	K.Gopi
21	Dr.H.Umamaheswari, R&D Coordinator	Member	H. Umamaheswari
22	Sri M.E.Palanivel, AICTE Coordinator	Member	M.E.Palanivel
23	Dr.M.Saravanan, I/c HOD, CSE & Dean Academics	Member Secretary	


(Dr.N.VENKATACHALAPATHI)
 Chairman, Academic Council